

NHD UTAH

DOCUMENTARY SUBMISSION INSTRUCTIONS

Begin by reading pages 27-29 in the NHD [Contest Rule Book](#) and following all documentary rules.

PREPARE YOUR DOCUMENTARY & WRITTEN MATERIALS

- Create your documentary using the video editing software of your choice (Adobe Rush, Adobe Premier, iMovie, Windows, or other).
- Save (export/render/convert) your completed video as an **MP4** file.
- Combine your title page, process paper, and annotated bibliography into **one PDF** file. Name this file the title of your project.
- You may need to use one of the free apps to create and/or compress your PDF file. Some free apps include [Small PDF](#) and [I Love PDF](#).
- See [this video](#) to learn how to combine several PDF documents into one PDF file.

CREATE A **SHAREABLE GOOGLE LINK** TO YOUR VIDEO

Because student Google accounts are usually kept behind a school firewall, you will need to use a teacher, parent, or personal Google Drive account to create a shareable link to your video. Contest judges will watch your project directly from the link you provide.

Step 1. Save your finished video as an **MP4** file.

Step 2. Upload the MP4 file into the teacher/parent/personal Google Drive folder. Allow it time to upload fully.

Step 3. In the Google folder, click on the video file to select it, then click on the **Get Link** icon (looks like a hyperlink button).

Step 4. Set link sharing to **Anyone with the link** (anyone on the internet with this link can view) and **Viewer**.

Step 5. Copy link. You will paste the link into your NHD student account (instructions below).

***YouTube links are not allowed due to copyright issues.**

UPLOAD YOUR PROJECT TO THE CONTEST

You will upload your project directly into your **NHD student account**. **Check the project due dates for the contest**. Be sure to submit your finished project before this deadline.

Group Entries: Only one student needs to upload the project files/links.

If You Advance: If you advance to the next level of competition and revise your project (which you are strongly encouraged to do!), you will need to upload the revised files/links into your student profile for the next contest.

Uploading Instructions:

Step 1. Go to the contest website and login to your NHD student account. You'll need the username and password you created when you registered for the contest.

Step 2. Click on your name (top right) → click on **My Profile**.

Step 3. Upload your PDF into the Written Materials field, and paste your video link into the Documentary Link field.

Step 4. Double-check that your file and link show in the fields.

Step 5. Click **SAVE** at the bottom of the profile box.

Category	Digital Format	Upload to this Field
Documentary	One PDF of title page, process paper, annotated bibliography Shareable link to video of your documentary	Written Materials (PDF) Documentary Link